

Condominium Document Request Form

Condominium Information			
Property Name:			
Address:			
Owner (s) Name:			
Date Requested:		Time Requested:	

Regular (5-10 Business) RUSH (within 3 days)

Checklist		Price +GST
<input type="checkbox"/>	Annual General Meeting <input type="checkbox"/> RUSH	\$10.00 \$20.00
<input type="checkbox"/>	Board of Directors Meeting Minutes	\$0.00/Per minutes
<input type="checkbox"/>	Budget <input type="checkbox"/> RUSH	\$10.00 \$20.00
<input type="checkbox"/>	Bylaws <input type="checkbox"/> RUSH	\$10.00 \$20.00
<input type="checkbox"/>	Insurance Certificate	\$10.00
<input type="checkbox"/>	Financial Statements (Audited) <input type="checkbox"/> RUSH	\$10.00 \$20.00
<input type="checkbox"/>	Financial Statements (Monthly) <input type="checkbox"/> RUSH	\$10.00/Per month \$20.00/Per month
<input type="checkbox"/>	Management Agreement <input type="checkbox"/> RUSH	\$10.00 \$20.00
<input type="checkbox"/>	Reserve Fund Study Report <input type="checkbox"/> RUSH	\$10.00 \$20.00
<input type="checkbox"/>	Estoppel Certificate <input type="checkbox"/> Rush	\$150.00 \$200.00
<input type="checkbox"/>	Information Statement <input type="checkbox"/> Rush	\$50.00 \$75.00

**If you require a hard copy of the documents, there will be a charge of \$0.25 per paper greater than 40.

**Payment is required before any documents are released.